



## TAMWORTH BOROUGH COUNCIL

### FORWARD PLAN

#### Executive and Key Decisions for the period 1 January 2018 - 30 April 2018

Published by Janine Bryant (Published on 2 January 2018; 4 January 2018; 5 January 2018; 11 January 2018; 17 January 2018; 22 January 2018)  
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| Conf/Non-<br>on<br>Page 11 | Decision to<br>be taken<br>by/Date | Key<br>Decision | Subject | Portfolio and Contact<br>Officer details/Author | Principal Groups &<br>Organisations proposed to<br>be consulted prior to making<br>the decision and the means<br>of consultation | Background<br>Papers ( <i>All<br/>Papers are<br/>available for<br/>inspection via the<br/>Contact Officer</i> ) |
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|------|-----------------------------|-----|---|---|--|--|
| Open | <b>Cabinet<br/>25/01/18</b> | Yes | <p>Lettable Standard for Council Tenants</p> <p>The efficient management of void/empty properties within the Councils housing stock is crucial to reducing rent loss as well as minimising applicants time on the housing register. The void lettable standard will set out the service offer for prospective council tenants aimed at improving overall tenancy satisfaction and sustainment of people in their own homes.</p> | <p>Portfolio Holder for Housing Services<br/>Tina Mustafa<br/>Housing Operations Manager<br/>tina-mustafa@tamworth.gov.uk</p> | <p>Tenant Consultative Group (TCG)</p> | <p>Lettable Standard for Council Tenants</p> |
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| Open | <b>Cabinet<br/>25/01/18</b> | No | <p>Building Contract For The Reinstatement Of 14 &amp; 15 Madrona Following a Fire</p> <p>This report seeks authority to enter in a standard form of building contract for the reinstatement of 14 &amp; 15 Madrona following a fire.</p> | <p>Portfolio Holder for Housing Services<br/>Paul Weston<br/>Head of Asset Management - Property Services paul-weston@tamworth.gov.uk</p> | <p>Consultation with Housing and Finance</p> <p>Tina Mustafa<br/>Roger Bennett</p> | <p>BUILDING CONTRACT FOR THE REINSTATEMENT OF 14 &amp; 15 MADRONA FOLLOWING A FIRE</p> |
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| Open | <b>Cabinet<br/>25/01/18</b> | Yes | <p>Draft Budget &amp; Medium Term Financial Strategy 2018/19</p> <p>To approve the draft package of budget proposals to consult with the Joint Scrutiny Committee (Budget) on 24th January 2017 and receive their feedback on:</p> <p>General Fund Revenue Budget and Council Tax for 2018/19;<br/>Housing Revenue Account budget for 2018/19;<br/>Capital Programme; &amp; Medium Term Financial Strategy.</p> | <p>Leader of the Council<br/>Stefan Garner<br/>Director of Finance<br/>stefan-garner@tamworth.gov.uk</p> | <p>Discussions with Cabinet following Budget Consultation with local residents, businesses and stakeholders</p> <p>Local residents, businesses and stakeholders<br/>Joint Scrutiny Committee (Budget)</p> | Draft Budget & Medium Term Financial Strategy 2018/19 |
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| Open            | <b>Cabinet<br/>25/01/18</b> | Yes | Business Rates<br>Income Forecast<br>2018/19<br><br>To report to and seek<br>endorsement from<br>Members on the<br>Business Rates<br>income forecast for<br>2018/19 under the<br>Business Rates<br>Retention Scheme                                  | Portfolio Holder for<br>Assets and Finance<br>Michael Buckland<br>Head of Revenues<br>michael-<br>buckland@tamworth.gov.<br>uk |  | Business Rates<br>Income Forecast<br>2018/19                            |
| Open<br>Page 15 | <b>Cabinet<br/>25/01/18</b> | Yes | North Warwickshire<br>Draft Submission<br>Local Plan<br>Consultation<br><br>Update to Cabinet<br>report of 16th March<br>2017 advising on latest<br>stage of the North<br>Warwickshire Local<br>Plan and agree a<br>response to the<br>consultation. | Portfolio Holder for<br>Regeneration<br>Sushil Birdi<br>Senior Policy and<br>Delivery Officer sushil-<br>birdi@tamworth.gov.uk |  | North<br>Warwickshire<br>Draft Submission<br>Local Plan<br>Consultation |
|                 | <b>Cabinet<br/>25/01/18</b> | Yes | Tamworth Castle HLF<br>Project Authorisation   | Portfolio Holder for<br>Environment and Culture<br>Thomas Hobbs<br>thomas-<br>hobbs@tamworth.gov.uk                            |  |   |

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| Exempt | <b>Cabinet<br/>25/01/18</b> | Yes | Enforcement Agents Services<br><br>To procure for Enforcement Agent services   | Portfolio Holder for Assets and Finance<br>Michael Buckland<br>Head of Revenues<br>michael-buckland@tamworth.gov.uk       |                                 | Enforcement Agents Services                         |
| Exempt | <b>Cabinet<br/>22/02/18</b> | No  | Tamworth Enterprise Centre Budget and Business Plan<br><br>Business Plan for TEC up to March 2021 with associated budgets  | Portfolio Holder for Regeneration<br>Matthew Fletcher<br>Economic Development Officer<br>matthew-fletcher@tamworth.gov.uk |                                 | Tamworth Enterprise Centre Budget and Business Plan |
| Exempt | <b>Cabinet<br/>22/02/18</b> | Yes | Council Housing Repairs Delivery Options<br><br>The report will detail the options for the future delivery of the repairs and investment service for its councils housing stock. | Portfolio Holder for Housing Services<br>Tina Mustafa<br>Housing Operations Manager<br>tina-mustafa@tamworth.gov.uk       | Tenant Consultative Group (TCG) | Council Housing Repairs Delivery Options            |

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| Open | <b>Cabinet<br/>22/02/18</b> | Yes | <p>The Council's Strategic Approach to Housing and Wellbeing</p> <p>To agree the Council's revised strategic approach to housing and well-being that will support Corporate Priorities, especially those concerning "Living a quality life in Tamworth" and direct the delivery of the Councils supporting housing plans and strategies.</p> | <p>Portfolio Holder for Housing Services<br/>Steve Pointon<br/>Head of Strategic Housing Services<br/>stephen-pointon@tamworth.gov.uk</p> |  | The Council's Strategic Approach to Housing and Wellbeing |
| Open | <b>Cabinet<br/>22/02/18</b> | No  | <p>Write Offs 01/04/17 - 31/12/17</p> <p>Members endorse debt written off for the period 01/04/17 - 31/12/17</p>   | <p>Portfolio Holder for Assets and Finance<br/>Michael Buckland<br/>Head of Revenues<br/>michael-buckland@tamworth.gov.uk</p>             |  | Write Offs 01/04/17 - 31/12/17                            |

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| Exempt          | <b>Cabinet<br/>22/02/18</b> | Yes | Tamworth Borough Council Grant to Samaritans update and future award<br><br>To update Cabinet on the one year grant awarded to Samaritans and to seek approval for a further grant award. | Portfolio Holder for Communities and Wellbeing<br>Karen Clancy<br>Partnership Funding Manager karen-clancy@tamworth.gov.uk   |  | Tamworth Borough Council Grant to Samaritans update and future award |
| Open<br>Page 18 | <b>Cabinet<br/>22/02/18</b> | Yes | Tamworth Local Development Scheme 10<br><br>To seek approval to adopt the revised version of the Tamworth Borough Council Local Development Scheme (LDS 10).                              | Portfolio Holder for Regeneration<br>Sushil Birdi, Richard Powell<br>Senior Policy and Delivery Officer sushil-birdi@tamworth.gov.uk,<br>Planning Policy and Delivery Officer richard-powell@tamworth.gov.uk |  | Tamworth Local Development Scheme 10                                 |
| Exempt          | <b>Cabinet<br/>22/02/18</b> | Yes | Syrian Refugee Relocation   | Portfolio Holder for Communities and Wellbeing<br>Tracey Tudor<br>Head of Customer Services tracey-tudor@tamworth.gov.uk   |  | Syrian Refugee Relocation  |



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| Open | Cabinet 22<br>Feb 2018<br><br><b>Council<br/>27/02/18</b> | Yes | <p>Corporate Vision, Priorities Plan, Budget &amp; Medium Term Financial Strategy 2018/19</p> <p>For Members to approve the Vision Statement &amp; Priority Themes, Corporate Priorities for 2018/19 and the recommended package of budget proposals to enable the Council to agree the:</p> <p>General Fund Revenue budget and Council Tax for 2018/19;</p> <p>Housing Revenue Account (HRA) budget for 2018/19;</p> <p>the Capital Programme;</p> <p>the Medium Term Financial Strategy (MTFS).</p> <p>and</p> <p>To comply with the requirement of the Council's Treasury Management Policy in reporting to Council the proposed Treasury Management Strategy for the forthcoming year and the Local Government Act 2003</p> | <p>Leader of the Council<br/>Stefan Garner<br/>Director of Finance<br/>stefan-garner@tamworth.gov.uk</p> | <p>Discussions with Executive Management Team following Budget Consultation with local residents, businesses and stakeholders including the Joint Scrutiny Committee (Budget)</p> <p>Executive Management Team<br/>Local residents, businesses and stakeholders<br/>Joint Scrutiny Committee (Budget)</p> | <p>Corporate Vision, Priorities Plan, Budget &amp; Medium Term Financial Strategy 2018/19</p> |
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| Open | Cabinet 30<br>Nov 2017<br><br><b>Council<br/>13/03/18</b> | Yes | Commercial<br>Investment Strategy<br>Update<br><br>To create a capital<br>fund to allow agreed<br>investments be made<br>in land or property  | Leader of the Council<br>Andrew Barratt<br>Chief Operating Officer<br>andrew-<br>barratt@tamworth.gov.uk                         | Part of the Commercial<br>Investment Strategy<br>Process | Commercial<br>Investment<br>Strategy Update |
| Open | <br><br><b>Cabinet<br/>15/03/18</b>                       | Yes | Castle Review<br><br>Submission of a Castle<br>Review seeking<br>permissions to amend<br>operational methods to<br>ensure the future<br>sustainability of the<br>Castle and its tourism<br>offer. | Portfolio Holder for<br>Environment and Culture<br>Neil Mason<br>Head of Community<br>Leisure neil-<br>mason@tamworth.gov.u<br>k |  | Castle Review                               |

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| Open | <b>Cabinet<br/>26/04/18</b> | Yes | Housing Revenue Account Business Plan<br><br>The HRA business plan sets out the strategic objectives of the housing services; detailing ambitions around regeneration, affordable housing delivery and investment in its landlord services and its stock. | Portfolio Holder for Housing Services<br>Tina Mustafa<br>Housing Operations Manager tina-mustafa@tamworth.gov.uk | Tenant Consultative Group (TCG) and partners | Housing Revenue Account Business Plan |
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**DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

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| 1 | Information relating to any individual.   |
| 2 | Information which is likely to reveal the identity of an individual.  |
| 3 | Information relating to the financial or business affairs of any particular person (including the authority holding that information).  |
| 4 | Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority. |
| 5 | Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.   |
| 6 | Information which reveals that the authority proposes<br><br>(a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or  |

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|   | (b) to make an order or direction under any enactment.  |
| 7 | Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime. |



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